

September 2021

COWAN HILLS

www.cowanhills.org



HOUSE NUMBER CURB PAINTING

- * When was the last time you had your house number painted? Please take a moment and check if your house number is easily visible. It's a good idea to have your address numbers readily visible should any emergency vehicles (fire, ambulance, or police) need to locate your house in an emergency, because every second counts!
- * If you realize your house numbers are not visible, please call **Curbside Works**, which can update and paint your curb house number. They charge anywhere from \$15.00-25.00 per house to complete the painting and are easy to work with!
- * Please note, this company does not work for the Association.
- * **Curbside Works—(951) 427-8324 or works@gmail.com**

UPCOMING ELECTION

- * It's almost that time of year again! The Annual Election of the Board of Directors will take place in January 2021. An application for Candidacy will be mailed out the beginning of October! If you are interested in running for the Board of Directors, please complete the candidacy statement and return to management to include your name on the voting ballot.
- * Not sure what being a Board member entails? Contact Management with your questions at (949) 508-0867. A PDF copy of the Application for Candidacy can also be emailed to you upon request. We look forward to your participation in this year's election!

DUTIES OF OUR BOARD OF DIRECTORS

- * Board members are tasked with making important decisions on behalf of the homeowners association. As a board member, you will have a significant influence on assessments, community improvement projects, scheduling and operational aspects of projects and the overall future vision for your community.
- * Board members must also balance their positions on the Board with their role as a homeowner. If assessments are increased, that means they are increased for them also. If rules are enacted, that means they have to obey them too. Being a Board member does not grant one immunity from the responsibilities of living in an association.
- * We look forward to having many homeowners coming forward to serve on the Board of Directors!

BOARD OF DIRECTORS:

President: Arthur Castro
Vice-President: Julia Boynton
Treasurer: Kenneth McCord
Secretary: Peter Veenhuyzen
Member-at-Large: Dan Bosch

NEXT BOARD MEETING:

Tuesday, September 28, 2021
@ 6:30PM Via Zoom. Contact Management for Zoom information.

The final agenda will be posted at the park. You may also obtain a copy of the agenda by contacting management at (949) 508.0567.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Carly Hoffman
Phone: (949) 508.0567
choffman@keystonepacific.com

COMMON AREA ISSUES:

Kennedy Le
Phone: (949) 474-0833
Kle@keystonepacific.com

Emergency After Hours:

(949) 833.2600

COMMON AREA ISSUES:

Carly Hoffman
Phone: (949) 508.0567
choffman@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600
customercare@keystonepacific.com

ARCHITECTURAL DESK:

Phone: (949) 838.3239
architectural@keystonepacific.com

Managed by Keystone
16775 Von Karman Ave., Suite 100
Irvine, CA 92606

September 2021 REMINDERS

- * Tuesday, September 28th - Board Meeting @ 6:30PM
Location: Via Zoom. Contact Management for Zoom information.
- *
- * Keystone Closed in Observance for Labor Day— Monday, September 6, 2021
- *
- * Trash Pick-Up Day - Wednesday
Please remove trash cans from the common areas after this day.
- *
- * Street Sweeping Day - Thursday
- *
- * For after-hours association maintenance issues, please call (949) 833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

COMMUNITY WEBSITE: www.cowanhills.org

Log onto the community website to:

- * Submit maintenance requests, address changes
- * Get the latest community news & updates
- * Obtain minutes, newsletters, policies, forms
- * Access your account online
- * Pay your HOA bill online
- * Should you have problem logging onto the community website, please call Customer Service at 949-833-2600.



PROPERTY MAINTENANCE REQUIREMENTS

- * All of you know the importance of maintaining your homes in outstanding condition, both for aesthetic value and protecting your investment. The Board has taken a preemptive stance and has sent letters, reminding owners to paint, make necessary repairs, fertilize lawns, cut back shrubbery, etc., to ensure Cowan Hills remains one of the most desirable communities in which to live. Continued efforts will be made to assure that homeowners correct any deficiencies, for the betterment of the community. Homes with faded or blistered trim, faded front or garage doors, and stained/discolored stucco or fencing may receive a letter. A well-maintained community raises the value of the homes for everyone!

ARCHITECTURAL APPROVAL

- * We would like to remind everyone that Architectural Approval is required **prior to the start of work on any portion of the exterior**. The Architectural Application needs to have the signatures of your neighbors on the Neighbor Awareness Form, **but** their signatures do not constitute approval. It is a courtesy to your neighbors to make them aware of your intentions. The Architectural Application can be found on the Cowan Hills website at www.cowanhills.org. **Any improvements/changes made without approval of the Architectural Review Committee (ARC) are subject to removal at the homeowner's expense.**

KEYSTONE IS CLOSED IN OBSERVANCE OF LABOR DAY— Monday, September 6th, 2021

WHAT TO DO IN CASE OF AN EMERGENCY

- * If you have an after hours common area emergency that needs to be reported to Management, please call (949) 833-2600 and follow the emergency service prompts. The on-call manager will return your call and gather the necessary information from you. Please be ready to tell the emergency service the name of your Association (Cowan Hills Community Association) and your property address in order to process your call.